

THE GRAND COUNCIL OF

CRYPTIC MASONS OF

DELAWARE

CONSTITUTION AND STANDING RESOLUTIONS



Updated: March 12, 2022

**CONSTITUTION
OF THE
GRAND COUNCIL OF CRYPTIC MASONS
OF THE
STATE OF DELAWARE

Article 1 NAME

This Grand Council shall be known as the GRAND COUNCIL OF CRYPTIC MASONS OF THE STATE OF DELAWARE. (1982)

Article 2 SEAL

The Grand Council shall have a suitable seal, which shall be affixed to all instruments issued by or under its authority.

Article 3 OFFICERS

The officers of the Grand Council shall be:

Most Illustrious Grand Master
Right Illustrious Deputy Grand Master
Right Illustrious Grand Principal Conductor of the Work
Right Illustrious Grand Treasurer
Right Illustrious Grand Recorder
Right Illustrious Grand Chaplain
Illustrious Grand Captain of the Guard
Illustrious Grand Conductor of Council
Illustrious Grand Marshal
Illustrious Grand Steward
Illustrious Grand Sentinel

The first five of whom shall be elected at the annual assembly by ballot and by a majority of votes cast, except that when there is but one nominee for an office, vote may be by usual voting sign of a Cryptic Mason. The Nominating Committee may nominate the current Most Illustrious Grand Master, Right Illustrious Deputy Grand Master and Right Illustrious Grand Principal Conductor of the Work for second terms in their respective station. No Companion may serve more than two consecutive years in each of the offices of Most Illustrious Grand Master, Right Illustrious Deputy Grand Master or Right Illustrious Grand Principal Conductor of the Work. The appointed officers shall be selected and appointed by the incoming Most Illustrious Grand Master and hold office at his pleasure; and must be a member in good standing of a subordinate Council within this Jurisdiction. (1968) (2019)

Article 4 ELIGIBILITY

No Companion shall be eligible to either of the first five offices of the Grand Council unless he has been elected and installed as Illustrious Master of one of its Councils, which necessary qualification is hereby declared to be a fundamental, unchangeable law of this Jurisdiction.

ARTICLE 5 MEMBERS

The Grand Council shall consist of its officers, Past Grand Masters, Past Deputy Grand Masters, Past Grand Principal Conductors of the Work Past Grand Treasurers, Past Grand Recorders, Past Illustrious Masters, and the first three Officers of each warranted Council working under the authority of this Grand Council, or the proxies of such Councils, duly appointed.

Article 6 ASSEMBLIES

The Grand Council shall hold its Annual Assembly on the second Saturday in March at such time and place to permit meeting on the same day as the Grand Chapter of Royal Arch Masons, or such other time and place as the Grand Council at its Annual Assembly may determine. Special Assemblies may be called if deemed necessary by the Most Illustrious Grand Master, or when requested a majority of the Councils at a time and place within Delaware as set by the Most Illustrious Grand Master.(1968) (1978) (1984) (2010) (2019)

Article 7 QUORUM

The Representatives of two Councils shall constitute a quorum.

Article 8 POWER OF OFFICERS

The Grand Master shall have and exercise all the powers usually given to the Grand Master of Masons in Delaware and the other Officers shall have the usual powers given to Grand Officers, respectively, and all officers shall perform the duties required by the usages of Cryptic Masonry and the laws of the Grand Council - The Grand Recorder and the Grand Treasurer shall establish a fiscal year ending December 31st for their annual financial reports (1978, 2019, 2022)

In addition, it shall be the duty of the Grand Recorder to receive from each Constituent Council of this Grand Council, and from the Grand Treasurer, such information , complete and compliant, to enable him to file all required federal government IRS filings on their behalf and report the same to the Grand Council at its Annual Assembly. (2013)

The Grand Master, Grand Treasurer and Grand Recorder shall submit an Annual Report to the Grand Council. This report shall be submitted electronically to the Grand Recorder at least seven (7) days prior to the opening of the Annual Assembly of the Grand Council. The

Grand Master's Annual Report shall also be submitted electronically by the date above to the Jurisprudence Committee (2022).

Article 9 POWERS OF THE GRAND COUNCIL

The Grand Council shall have the sole government and control of its several Councils, with power to grant Charters to new Councils, and shall have and exercise all powers usually exercised by Grand Councils, not inconsistent with the Constitution, Edicts, and General Regulations of the General Grand Council of Cryptic Masons International (1968)

Article 10 COMMITTEES

The Grand Master shall appoint members to the following Standing Committees as necessary: Credentials, Finance and Audit, Jurisprudence, Governor Albert T. Hanby Trust, Grand York Rite Annual Meeting Committee, Grand Council of Delaware Permanent Fund, Grand York Rite Leadership and Education Committee and Grand York Rite Youth Committee. He shall also appoint such other committees as may be deemed necessary or expedient.

The responsibilities of each standing committee shall be as follows:

(a) Credentials: This committee shall

- (i) Record the names of all voting members in attendance at the Annual Assembly, provide them with all reports available and a ballot.
- (ii) Report to the Annual Assembly the number of members eligible to vote at the session prior to the election of officers.

(b) Finance and Audit:

- (i) This committee shall audit the books of the Grand Treasurer and Grand Recorder and report their findings to the Annual Assembly.
- (ii) The Committee shall in consultation with the Grand Treasurer, Grand Recorder and Deputy Grand Master prepare the Annual Budget and present same to the Annual Assembly.

(c) Jurisprudence: This committee shall

- (i) Review the annual report of the Grand Master and rule on the legality of his actions relative to Masonic Law and Practices.
- (ii) Review all proposed legislation as to legality with respect to Masonic

Law and Practice and present same for action at the Annual or Special Assembly of the Grand Council of Cryptic Masons of Delaware.

(iii) Serve as a legal advisor to the Grand Master.

(d) Governor Albert T. Hanby Trust - See Standing Resolution 7.

(e) Grand York Rite Annual Meeting Committee - See Standing Resolution 14.

(f) Grand Council of Delaware Permanent Fund - See Standing Resolution 15.

(g) Grand York Rite Leadership and Education Committee – See Standing Resolution 17.

(h) Grand York Rite Youth Committee - See Standing Resolution 18. (2019)

All committees whether standing or special shall submit an annual report to the Grand Council. The Committee's Report shall be submitted electronically to the Grand Recorder at least seven (7) days prior to the opening of the Annual Assembly of the Grand Council(2022).

Article 11 FEES AND DUES

The fee for a Dispensation to open and maintain a Council of Cryptic Masons shall be One Hundred Dollars (\$100), for a Charter Twenty-Five Dollars (\$25), making a total of One Hundred Twenty-five Dollars (\$125) for Dispensation and Charter. Each Council shall pay the Grand Council Ten Dollars (\$10) for each Companion Greeted therein and the Grand Council Per Capita as last established plus General Grand Council Fees and Assessments for each member in good standing (whose dues have not been remitted) except those Greeted during the year ended, for each year ending December 31st, together with any assessments levied by this Grand Council. (1958) (1967) (1972) (1978) (1984) (1986) (2019)

Article 12 RETURNS OF COUNCILS

The Recorder of each Council in Delaware shall make returns as of December 31st on forms furnished by the Grand Recorder electronically. Greeting fees, members dues, and any Grand Council assessments are payable with these Returns which shall be transmitted to the Grand Recorder no later than January 31st in each year. (1948, 1978, 2022)

Article 13 ANNUAL ASSEMBLIES

Each Council shall provide in their By-Laws for the Annual Assembly, for the reports of the Recorder and Treasurer, which shall be entered in the records, and the Election of Officers. The Officers of each Constituent Council shall be installed prior to the Annual Assembly of the Grand Council. The Thrice Illustrious Master's Degree shall be conferred upon all elected

Illustrious Masters, and the Past Illustrious Masters who have not previously received the Degree. Time and place for the conferral of the Degree shall be fixed by Thrice Illustrious Master Council No. 4. (1968) (2019)

Article 14. Deleted (2019)

Article 15. RITUAL

The Ritual used shall be the one authorized and adopted by the General Grand Council. (1984) (2019)

Article 16 PRESIDING OFFICER

In case of the absence of the first three Officers of this Grand Council at any Annual Assembly, the Junior Past Most Illustrious Grand Master present shall preside. (1973)

Article 17 GENERAL REGULATIONS

The General Regulations for the government of Councils shall be the same, so far as applicable, as those for the Councils under the immediate jurisdiction of the General Grand Council,

Article 18 AMENDMENTS

This Constitution may be amended by a two-thirds vote of the members present at an Annual or special Assembly, the proposed amendment having been presented in writing and referred to and favorably reported on, by the Committee on Jurisprudence. (2012)

REVISED – March 13, 2022

A handwritten signature in cursive script, appearing to read "William F. Lott".

William F. Lott, PMIGM
Grand Recorder

**STANDING RESOLUTIONS
OF THE
GRAND COUNCIL OF CRYPTIC MASONS
OF THE
STATE OF DELAWARE

1. RESERVED

2. MEMBERSHIP CARDS (1927)

A standard membership card shall be adopted by this Grand Council showing on the one side the facsimile of the Seal of the Grand Council and the signature of the Grand Recorder, and on the other side the Companion to whom issued, the name of the subordinate Council, and the signature of the Recorder of said Council, together with the date of expiration each Subordinate Council shall pay the cost of their membership cards.

3. RESERVED

4. GRAND INSTRUCTOR (1940)

The Grand Master shall appoint from the three Councils a Grand Lecturer and two (2) Deputy Grand Lecturers and assign each of the three to a particular Council, as inspector. The Companions selected and appointed shall:

- a) Work with their respective home Councils on general Ritual proficiency, and effective conferral of the Cryptic Degrees.
- b) Prior to the Annual Election in the Council to which is assigned as Inspector, examine for their proficiency in Opening and in Closing Council those who are to serve as Thrice Illustrious Master, Deputy Master, Principal Conductor of the Work and Captain of the Guard in the ensuing year.
- c) Promptly certify to the Most Illustrious Grand Master the Companions found proficient in the duties of those respective offices in these Ceremonies. (Revised 1988)

5. RESERVED

6. RESERVED

7. GOVERNOR ALBERT T HANBY TRUST (1949)

Resolved, the Governor of the Trust created under the Last Will and Testament of Albert T. Hanby, deceased, shall be a member of the Grand Council of Delaware, whose duty it shall

be to represent the interest of the Grand Council, Cryptic Masons Masters of Delaware, in matters of policies and administration of the Trust He shall be appointed annually by the Most Illustrious Grand Master and report to this Grand Council at each Grand Assembly concerning this Trust.

8. RESERVED

9 SALARIES OF GRAND RECORDER AND GRAND TREASURER (1958) (2019)

The Salaries of the Grand Recorder and the Grand Treasurer shall be the amounts as established by the Grand Council in the adoption of its annual budget at the Annual Assembly

10 PRESENTATION OF JEWELS AND APRON (1982) (2019)

The Grand Council shall present the outgoing Grand Master with a silver trowel jewel suspended from a purple ribbon. Each Master elect upon receiving the Thrice Illustrious Masters Degree receive a silver trowel suspended from a white ribbon, the cost to be borne by the Master elect. The Apron presented the Most Illustrious Grand Master at the time of his installation into office shall be come his Past Most Illustrious Grand Master's Apron upon completion of his term in office.

11. SYNOPSIS OF ANNUAL ASSEMBLY (1982)

The Grand Recorder shall furnish a synopsis of the approved recommendations to the Recorder of each Constituent Council before April 30th following each Annual Assembly to be read at the May Assembly. The Grand Recorder shall furnish a synopsis of the actions of any special assemblies to the Recorder of each Constituent Council within 30 days of each Special Assembly to be read at the next Assembly of each Council. (2011)

12. RESERVED

13. VACANCY IN OFFICER LINE (1989)

In the event of a vacancy in the Elected Officers, the Most Illustrious Grand Master shall have the power to advance the remaining progressive Officers and to fill the vacancy in the station of Captain of the Guard thus created. Preference for appointment to the station of Captain of the Guard shall be given to an Illustrious Companion from the same Council which filled the original vacancy. Such advancement and appointment shall not affect the future rotational appointment preference previously established by this Grand Council This resolution to be effective at the close of the 1989 Annual Assembly.

14. GRAND YORK RITE ANNUAL MEETING COMMITTEE (1997)

Resolved: that the Grand Council in conjunction with the Grand Chapter and Grand Commandery create a Standing Committee to be known as the Grand York Rite Annual Meeting Committee. The duties of said Committee to be:

* Make all necessary arrangements for the facilities for the annual York Rite Meetings, for the lodging of the Guests of the Grand Bodies, for the Annual Banquet and for the Ladies and Men's lunches, for the negotiation of costs and the execution of any contracts to accomplish these objectives.

* Plan and conduct all operations for the Meetings including publicity, solicitation of attendees, receipt and management of all funds, payment of all obligations, Banquet seating arrangements, and rendering a just and true account of the same to the Finance Committees of the several Grand Bodies for Audit within four weeks of the meetings.

* Assist the Grand Presiding Officers in obtaining Entertainment for the Annual Banquet: and for providing amenities, such as Hospitality rooms, Ladies programs, decorations etc. that the Presiding officers wish to sponsor.

* Manage the Annual Meeting with a Revenue Neutral objective with the Grand Bodies paying for, or causing to be paid for, the out-of-pocket cost for the food and lodging for their invited guests. Further, that any excess revenue or cost shall be the responsibility of the Grand Bodies on a pro-rata basis of the invited guests attending.

*The committee shall be composed of three members, one from each of the three Grand Bodies. Their term of service shall be for three years except for the initial appointments, where the member from Grand Chapter shall be for one year, Grand Council for two years and Grand Commandery for three years. The chairmanship shall rotate annually through Grand Chapter, Grand Council, and Grand Commandery so that the longest service member is the Chair. The Grand Presiding officers are ex-officio members of the committee. The committee may, and is encouraged to, recruit additional support to accomplish the objectives of the committee.

15. GRAND COUNCIL OF DELAWARE PERMANENT FUND (1998)

1. This Fund shall be known as the Grand Council of Delaware Permanent Fund.
2. The purpose of this Fund is to assist in offsetting the expenses of the Annual Assembly and the Most Illustrious Grand Master during his term of office.
3. The principal of this fund may not be spent and must remain for growth. The investment income may be used only in accordance with No.4 below.

4. When the Fund reaches the amount of five thousand dollars (\$5000.00), 50% of the annual investment income may be spent; 25% annually and 25% accumulated for three years to assist in offsetting the cost of attending the Triennial Sessions of the General Grand Council International by the Most Illustrious Grand Master or his designated Proxy. When the Fund accumulates to ten thousand dollars (\$10,000.00), 75% of the annual investment income may be spent; 50% annually and 25% accumulated for three years to assist in offsetting the cost of attending the Triennial Sessions of the General Grand Council International by the Most Illustrious Grand Master or his designated Proxy. At no time, regardless of how large the fund grows, can more than 75% of the annual investment income be spent. There must always be 25% of the annual investment income rolled over into the fund for growth.
5. This Fund shall be managed by a committee of three (3) Companions, from the Constituent Councils, to serve staggered terms of three years each. The Grand Treasurer shall be ex-officio member of this committee responsible for the accountability of the Fund and the disbursement of any monies from the Fund.
6. The incoming Most Illustrious Grand Master shall appoint one (1) Companion, to serve a three year term on this Committee.
7. The Committee members shall select a Chairman from its members.
8. The Committee's duties shall be:
 - A. Devise, and see implemented, ways to raise money for the Fund.
 - B. Prudently invest the proceeds of the Fund in the best interest of the Grand Council of Delaware.
 - C. Prepare an annual report of the progress of the Fund to be presented at the Annual Assembly of the Grand Council of Cryptic Masons of Delaware.
9. There is no requirement that investment income be spent each year. Further, it may only be used for the purposes designated herein.
10. Expenditures from this Fund can only be made following written request for same which clearly identifies the basis and reason for the disbursement. These disbursements cannot exceed the fair and reasonable expense for the purposes so designated.
11. Each incoming Most Illustrious Grand Master is encouraged to have his own program to assist in raising money for the Fund.

16. PROTOCOL FOR THE RECEPTION OF THE MOST ILLUSTRIOUS GRAND MASTER ON OFFICIAL VISITS TO CONSTITUENT COUNCILS (1998)

See addendum A for ceremony

17. GRAND YORK RITE LEADERSHIP AND EDUCATION COMMITTEE (1999)

Resolved: that the Grand Council in conjunction with the Grand Chapter and Grand Commandery create a Standing Committee to be known as the Grand York Rite Leadership and Education Committee. The duties of said Committee to be:

1. Conceive, prepare, schedule and conduct Seminars for the Officers of the Grand and Constituent bodies of the York Rite on subjects that will improve their ability to lead and educate the members of their respective bodies. At least two (2) Seminars shall be conducted each year in locations accessible to all members of the Rite. Multiple sessions may be considered to satisfy this requirement.
2. Develop, prepare, publish, and provide to the Officers and members of the York Rite materials which will enhance the ability of the Officers to lead, and permit all to better understand the principles of Freemasonry.
3. The committee shall be composed of three members, one from each of the three Grand Bodies. Their term of service shall be for three years except for the initial appointments, where the member from Grand Chapter shall be for one year, Grand Council for two years and Grand Commandery for three years. The chairmanship shall rotate annually through Grand Chapter, Grand Council, and Grand Commandery so that the longest service member is the Chair. The Grand Presiding officers are ex-officio members of the committee. The committee may, and is encouraged to, recruit additional support to accomplish the objectives of the committee.

18. GRAND YORK RITE YOUTH COMMITTEE (1999)(2019)

Resolved: that the Grand Council in conjunction with the Grand Chapter and Grand Commandery create a Standing Committee to be known as the Grand York Rite Youth Committee. The duties of said Committee to be:

1. To maintain a continuing liaison with the Order of DeMolay and Job's Daughters. They shall advise the York Rite bodies of youth activities and elicit support from our membership. They shall advise the Grand Bodies of specific needs of the youth groups and recommend appropriate action.
2. The committee shall be composed of three members, one from each of the three Grand Bodies. Their term of service shall be for three years except for the initial appointments, where the member from Grand Chapter shall be for one year, Grand Council for two years

and Grand Commandery for three years. The chairmanship shall rotate annually through Grand Chapter, Grand Council, and Grand Commandery so that the longest service member is the Chair. The Grand Presiding officers are ex-officio members of the committee. The committee may, and is encouraged to, recruit additional support to accomplish the objectives of the committee.

3. Specific Duties:

. Following each annual session of the York Rite Bodies, provide the Executive Officer for DeMolay for Delaware and the Grand Guardian for Job's Daughters for the Grand Guardian Council of DELMAR the names and addresses of the current Grand and Constituent Officers of the Grand Chapter.

. By January 1 of each year, provide to the Grand Secretary the names and addresses of each Delaware DeMolay Chapter, each Delaware Bethel, International Order of Job's Daughters together with the names, addresses and telephone numbers of the presiding officers.

. By December 1 of each year, provide to the Grand King a recommended visitation schedule to selected Delaware DeMolay Chapters and Delaware Job's Daughters Bethels for his year. This schedule to be developed in conjunction with Grand Council and Grand Commandery and should insure that each DeMolay Chapter and each Job's Daughters Bethel is visited at least once every three years. This visitation to be conducted in conjunction with the Constituent Body nearest the Chapter or Bethel to be visited. Wherein there our multiple such Constituent Bodies, the visitation will be undertaken in a numerical rotating basis within Chapter/Council and Commandery.

19. JOINT YORK RITE COMMITTEES (1999)

The following joint committees be created upon similar resolutions in Grand Chapter and Grand Commandery: Grand York Rite Leadership and Education, Grand York Rite Youth, and Grand York Rite Annual Meeting.

20. FINANCIAL GUIDELINES (2008) (2019)

Funds of the Grand Council shall be disbursed by the Grand Treasurer as directed by the Most Illustrious Grand Master, or in his absence or disability by the Deputy Grand Master and attested by the Grand Recorder. Such authorizations shall be documented in writing or in electronic form. In the event of the absence or temporary disability of the Grand Recorder, expenditures authorized by the Most Illustrious Grand Master may be attested by the Chairman of the Committee on Finance and Audit. No other expenditures will be authorized without the consent of these officers.

21. NUMBER OF COMPANIONS REQUIRED FOR OPENING A STATED MEETING OF A COUNCIL (2014)

The minimum number of companions required to open a stated meeting of a Council shall be three. They shall consist of the following:

Illustrious Master (May be a past Illustrious Master of said Council).

Deputy Master (May be a past Illustrious Master of said Council).

Principal Conductor of Work (May be a past Illustrious Master of said Council).

One of the 3 will serve as Recorder.

The minimum number of companions required to open a stated meeting of a Council for conferring degrees or other work shall be nine or more.

STANDING RESOLUTIONS UPDATED December 7, 2019

Mark E. Irwin, PMIGM
Grand Recorder

OFFICIAL VISITATION & RECEPTION OF THE M.I. GRAND MASTER

The following ceremony is proposed to be used on the occasion of the Official Visit of the M.I. Grand Master to a subordinate council and shall be modified where necessary for use on the occasion of other visits by the M.I. Grand Master to a subordinate council.

The M.I. Grand Master is the ranking Cryptic Mason within the state. His visit to a Council, and especially an Official Visit with the Grand Staff, is an important occasion for the Council and does the Council great honor. Therefore the Council should be properly prepared to receive the M.I. Grand Master in accordance with the respect due his office.

At any meeting of Cryptic Masons within this jurisdiction, the M.I. Grand Master has the prerogative to preside over the companions. After he has been officially received, at a meeting, no companion shall be received without his consent. After the M.I. Grand Master has been officially received at a meeting, he is entitled to make the first address and no companion shall be permitted to precede him without his consent.

The M.I. Grand Master's visit to a council begins outside the tiled door of the council. When he is ready to be received, the M.I. Grand Master will have his Grand Marshal (*or acting Grand Marshal*) instruct the sentinel to make an alarm by giving 9 distinct raps. The Steward opens the door.

STEWARD – (*Asks Sentinel*) Who comes here?

GRAND MARSHAL – (*Informs Sentinel*) The Grand Marshal of the Most Illustrious Grand Council of Cryptic Masons of Delaware desires admittance.

SENTINEL - (*Holds door and announces*) The Grand Marshal of the Most Illustrious Grand Council of Cryptic Masons of Delaware desires admittance.

STEWARD - (*Closes door, gives D.G. & P.S. and announces*) Companion Captain of the Guard, the Grand Marshal of the Most Illustrious Grand Council of Cryptic Masons of Delaware desires admittance.

CAPTAIN OF THE GUARD - Admit him.

STEWARD - Enter

GRAND MARSHAL - (*Enters council, goes to altar, changing baton to left hand, salutes Illustrious Master, giving D.G. & P.S.*) Most Illustrious _____ Name _____ Grand Master of Cryptic Masons of Delaware and his staff are waiting to pay _____ Name _____ Council Number ___#___ An official visit (*Returns to door, opens and leads in Grand Staff in following sequence:*)

1. Grand Sentinel
2. Grand Steward
3. Grand Conductor of Council
4. Grand Chaplain
5. Grand Captain of the Guard
6. Grand Recorder
7. Grand Treasurer
8. Grand Principal Conductor of the Work
9. Deputy Grand Master

(At the altar, Grand Staff, taking cue from Grand Marshal, gives D.G. & P.S.)

GRAND MARSHAL - Illustrious Master, it gives me great pleasure to introduce to you and through you to the officers, member and visitors of Name Council Number #
The members of the Most Illustrious Grand Master=s staff, starting on your left:

Right Illustrious Name Deputy Grand Master
 Right Illustrious Name Grand Principal Conductor of the Work
 Most or Right Illustrious Name Grand Treasurer
 Most or Right Illustrious Name Grand Recorder
 Most Reverend or Illustrious Name Grand Chaplain
 Illustrious Name Grand Captain of the Guard
 Illustrious Name Grand Conductor of Council
 Illustrious Name Grand Steward
 Illustrious Name Grand Sentinel
 and yours truly Illustrious Name Grand Marshal
(Each officer, as introduced gives sign of fidelity and bows.)

Grand Marshal returns to door. Grand Staff take seats on either side of lodge room, with the Deputy Grand Master moving to the seat on the Illustrious Master's left side. *(Principal Conductor of the Work's station)*

The Steward and Conductor of Council move with the Grand Marshal to the door to escort the M.I. Grand Master. *(Steward on the left of the M.I. Grand Master and the Conductor of Council on the right with Grand Marshal leading procession.)*

Illustrious Master - *(raps up Council as M.I. Grand Master enters threshold.)*

The Most Illustrious Grand Master proceeds with escort West of Altar preceded by the Grand Marshal who leads the procession then proceeds to a point on the left of the altar and one step in front.

Grand Marshal - Illustrious Master, it is an added pleasure for me to introduce to you and through you to the officers, members and visitors of Name Council, Number # , Most Illustrious Name Grand Master of Cryptic Masons of Delaware.
(M.I. Grand Master gives sign of fidelity and bows)

Illustrious Master - Most Illustrious Grand Master Name It is a distinct pleasure to receive you (or other appropriate words of welcome) in Name Council Number # . Continue under your present escort to the East.

(The M.I. Grand Master and his escort proceed to the East by way of the North. As the M.I. Grand Master ascends the rostrum, the Grand Marshal proceeds to the East by way of the South. The Grand Marshal positions himself to lead in Grand Honors.)

Illustrious Master - Most Illustrious Grand Master, behold your Companions. Companions, behold your Most Illustrious Grand Master. We will salute him with Grand Honors, taking time from the Grand Marshal.

Grand Marshal - Grand Honors - Together companions. *(Gives D.G. & P.S. and battery of three claps with right over left, gives signs again and then claps three times left over right, and gives signs again with three claps right over left)*

Illustrious Master - *(Hands gavel to Most Illustrious Grand Master who makes appropriate remarks, gives one rap to seat companions and returns gavel to Illustrious Master. The M.I. Grand Master is seated on the right hand of the Illustrious Master. Arrangements should be made to provide a stand or podium on each side for the respective speakers.)*

The Illustrious Master should carefully plan his meeting for the reception of the M.I. Grand Master utilizing his officers, and members extensively in arranging the various details. A sample order of business.

1. Reading of minutes
2. Treasurer's Report
3. Most Illustrious Grand Master's address.
4. Introduction of 50 year members - presentation of 50 year pins or Birthday recipients
5. Second speaker's address.
6. Introduction of Council officers
7. Third speaker's address

8. Introduction of Past Illustrious Grand Masters, Past Illustrious Masters and visiting Illustrious Masters.

(If additional business must be transacted such as balloting, reading of petitions, the Illustrious Master should declare a short recess to permit the Most Illustrious Grand Master and his staff to retire. If there is no other business to come before the Council, the Illustrious Master may request the Most Illustrious Grand Master to close the Council in ample form in which case he hands the gavel to the Most Illustrious Grand Master who proceeds as follows:)

M.I. Grand Master - Companion Grand Marshal conduct the Most Reverend Grand Chaplain to the altar for closing prayer. *(Gives 3 raps)*

M.R. Grand Chaplain - *(Offers prayer concluding with Amen.)*

Council Companions - So mote it be. *(Grand Marshal returns Grand Chaplain to his station.)*

M.I. Grand Master - By virtue of the power conferred on me as Most Illustrious Grand Master of Cryptic Masons of Delaware, I declare _____ Name _____ Council Number _____ # Closed in ample form. Companion Conductor of Council attend at the altar.

Conductor of Council - *(Goes to altar, gives D.G. & P.S., proceeds to disarrange the three great lights, returns to station.)*

M.I. Grand Master - Companion Steward inform the Sentinel.

Steward - *(Opens the door and informs the Sentinel, closes door)* - The Sentinel is informed Most Illustrious Grand Master.

M.I. Grand Master - *(Gives 1 rap)* It is closed.